



MINUTES of the Board of BOWLS WA

Meeting held on Monday 19th August 2024 held at Bowls WA and commencing at 7.45am.

1. PRESENT

Doug Kelly, Gail Richardson, Vince Del Prete, Lisa Featherby, Phil Manning, Wendy Flack

1.1 In attendance:

Ken Pride (CEO)

1.2 Apologies

Nil

1.3 Conflict of Interest

Nil

1.4 Confirmation of Minutes

The Minutes of the Meeting held on Monday 8th July 2024 were then accepted as a true and correct record.

Moved: Vince Del Prete

Seconded: Phil Manning

Agreed

1.5 Actions from May meeting

. BWA Awards Night

The CEO confirmed the 2025 awards night had been booked at Optus Stadium; pending major events. A deposit has yet to be paid.

. Later in the meeting a viewing of the work in progress website will be available, which will highlight the NIF and associated policies on the new Home Page. An ongoing educational exercise.

2. STRATEGIC ITEMS FOR DECISION

2.1 Formalize President and Deputy President positions

Following the election of Director's and as per Rule 27 (7) the Board were to elect the President and Deputy President.

It was Moved by Vince Del Prete and Seconded by Lisa Featherby that Doug Kelly (President) and Wendy Flack (Deputy President) by so elected. Upon accepting the nominations Doug and Wendy were elected unopposed. **Noted.**

Action: CEO to publicize accordingly on the Bowls WA website.

2.2 Board – Code of Conduct

The Board all signed a new Code of Conduct. This document is due for renewal and will be considered at the December policy review meeting. **Noted.**

Action: CEO to add to policy review

2.3 Meeting Calendar

Tabled for the next several months. (VDP) sought for any key requirements to be included within the calendar to allow for appropriate committee planning.

Action: CEO to incorporate into the calendar as required and redistribute.

2.4 Board Portfolio's

As required the Board considered the Standing Committee portfolio's, with the following appointments:

FAIR

Lisa Featherby, Doug Kelly

Game Development
Club/People Development

Phil Manning, Gail Richardson
Vince Del Prete, Wendy Flack

The Director's expressed a desire to attend other Standing Committee meetings to broaden knowledge of the Association, as well as having a keen interest in them. This would be a positive outcome for all and to assist the CEO was requested to forward to all Director's the Terms of Reference for each of the three Standing Committees.

Given this Chairperson's of the Committee's were asked to forward meeting dates to all Director's.

The President noted that the Board had the ability to nominate up to three Appointed positions (noting gender requirements), but also to have other persons co-opted to specialist tasks as and when they arise. These appointed and or co-opted committee members may or may not be members of the Association (Rule 23.4 & 41.2) **Noted.**

Action: CEO to forward Standing Committee Terms of Reference to all Director's.

2.5 NIF Board/Staff education

The CEO tabled a memo referring to the future NIF educational plans by Bowls Australia (BA). A webinar hosted by BA would be held in mid/late September for STA Board's and separately for STA Staff. Once known the CEO will distribute the dates accordingly.

- 2.5.1 The CEO also noted the need to ensure that the various policies under the NIF are in line with the BWA Constitution and the relevant BWA Disciplinary Policy. This body of work is required to be completed prior to the commencement of the season, in time for any disciplinary issues that may unfortunately arise.

Action: The CEO to ensure all documents in this space "line up" with the NIF requirements.

Clive Adams and Aaron Clark joined the meeting.

3. STRATEGIC ITEMS FOR DISCUSSION/INFORMATION

3.1 BWA website presentation

Clive and Aaron presented an alternative look to the Bowls WA website, which sought to highlight relevant information on the primary issues that clubs contacted the office on. Such issues include at present Open Gender and in-season Metro/Country Pennant, Latest News, Country Week(s) and the NIF.

The updated site also allowed for much greater versatility on subject matter and less "clicks" to reach key documents/results.

More work needs to be done but given a first draft the Board were very impressed with progress thus far and provided encouragement to continue along the same lines.

Clive and Aaron left the meeting.

3.2 Country club representation

President Doug opened a discussion on how best to involve country clubs and to ensure they were part of the decision-making process, highlighting the recent Board elections and AGM which was postponed due to a lack of a quorum.

Many years ago, country clubs had metro delegates to assist in the communication process, but this had been largely overtaken by email, mobile phones, websites and social media. There was a query as to where our CSM role fits in this space, given the change of structure of the CSM program – an opportunity for future meetings to hear first hand from Troy Kinnane as to how his role fits into that regional communication should be taken up. **Noted.**

The answer perhaps lies with the use of webinars and Zoom meetings at least twice during the year, in tandem with attendance at IZRR delegates meetings (currently attended by DK and PM). To be considered as an early agenda item for the Club/People Development Committee.

Action: For strategic discussion at the Club/People Development Committee meetings

4. GENERAL BUSINESS / REPORTS

4.1 President

Although a relatively quiet time of the year President Doug had fielded plenty of questions on Open Gender in particular. A forthcoming State Consultative Body (SCB) meeting of CEO's and President's will be of interest as it further explores affiliation on a national basis (incl the current Tasmanian pilot program).

4.2 CEO

Project Officer - DEI

The CEO noted that (30) applications had been received for the Project Officer – DEI position, which had been short-listed to (8) and from that (4) interviews to be conducted this coming Thursday. Thanks to (VDP) in assisting in this process and some possible opportunities with Athletics (WA) looking ahead.

There being no further business the meeting closed at 10.00am.

NEXT MEETING Monday 30th September – 7.30am for 8.00am